

Assessment Plan and Process for _____ of Ohio Valley University

(Submit to the Assessment Committee and Institutional Effectiveness by May 15th each year)

Mission of the University –

“At Ohio Valley University, we seek to transform lives in a Christ-centered academic community that integrates higher learning, biblical faith, and service to God and Humanity. ”

Role or Purpose of the Unit

How does the work of your unit carry out, relate to, or support the mission of the University?

Goals and Learning Outcomes

Identify your unit’s goals and objectives in relation to the role/purpose of your unit and our University mission.

How can the unit encourage and support recruitment and retention at the University?

What are your performance indicators?

How do you know if you have reached your goals or are positively moving toward them?

How do you know the quality of your efforts and end results (actual and perceived)?

Metrics and Data

Identify those performance indicators and what information can be obtained through those indicators. How can you find out how you are doing and how your work is viewed by others?

What is the systematic process for obtaining that information? Who or what office is responsible for collecting that data? How often is it collected?

Analysis and Evaluation of Metrics/Data

What are the mechanisms, processes and timeline for reviewing and analyzing the data?

What happens with that information? How is that data used? How is feedback made available and how is it used for continuous improvement of your unit?

This information is necessary for every functional unit of the university.

Each unit has defined goals or objectives for your unit. Please list the “assessment sources” administered or collected, including the number of students completing each assessment (if applicable). **Do not identify individual students and their scores by name.** *Assessments should not be limited to graduates.*

Unit goal/objective	How Assessed	Type of Assessment (e.g., project, rubric, activity, internship, discussion, anecdotal findings etc.)	Brief Description of Assessment	Number of Students Assessed (if applicable)	Findings, Results, or Measurement

(Insert as many rows as you need)

- A. What conclusions can be drawn from the assessment data?

- B. What recommendations for improvement or modification can be made?